

in caracas

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TESTA'S STAFF IS DEDICATED TO NOT ONLY MEETING YOUR EXPECTATIONS BUT EXCEEDING THEM!

- Consultation with the Bride & Groom
- Unlimited phone and email correspondence
- Menu selection and creation (sensitive to any diet needs)
- Theme and/or color scheme creation and implementation
 - · Full use of our Bridal Suite
 - Reception layout and seating chart arrangement
- Coordination of delivery and service from DJ, Cake, Limo & Florists
- Our staff will distribute your pary favors and set up photographs, guest book, champagne flutes, serving sets, programs, seating cards, whatever you need!
 - You will receive them at the end of the evening washed and in their original packaging for you to take home
 - Assistance with hotel accommodations for out of town guests
 - · We will warmly meet, greet and direct your guests on your wedding day
 - Assistance with on site ceremonies
 - As your event coordinator, we will organize with you all your details for your DJ & Photographer and we will gladly accommodate any other special needs or requests to ensure that your event is flawless!

Additional Information

JUST A FEW REMINDERS TO HELP PLANNING YOUR SPECIAL DAY A LITTLE BIT EASIER!

- 1. To reserve your special day, an initial deposit of \$750.00 is required.
 - 2. Six (6) months prior to your event an additional deposit is due.
- 3. Ten (10) days prior to your event we will need to set up an appointment to finalize your meal counts and to process final payment. You need to bring with you your seating arrangements and all checklist items. Please bring in place cards with meal choices on the back in alphabetical order.

(Seating chart template and checklist available at Testas.net)

If you have any questions, please do not hesitate to call us!

P: (860) 628-8509 F: (860) 621-8985





